



Horses for Good

Helping horses, helping people

Mobile Phone Policy

It is important to safeguard and protect staff, volunteers, participants and visitors at Horses for Good by setting out clear guidelines on the use of mobile phones. This policy also includes the wider use of technology such as digital cameras, smart watches or web-cams and the related use of social media, websites, emails, blogs, vlogs, etc.

Staff, volunteers, participants and visitors must not use their phone or any other device to photograph or video any other person at Horses for Good's premises.

Guidance is in place to avoid the use of mobile phones causing unnecessary distraction while working with the horses and to ensure an effective safeguarding practice is promoted to protect against associated risks due to the potential issues of how quickly an image can be posted online and sent to others. Photos/videos can become an instrument of bullying or harassment directed against other participants, volunteers, staff or visitors. If a person is found taking photographs or video footage they will be asked to remove the images and/or to leave their session/the premises (as appropriate).

Staff and volunteers must not contact participants/volunteers who are under 18 using their personal mobile phones or give their personal mobile phone number to participants or volunteers under 18 for safeguarding purposes.

Staff and volunteers should not share any personal information with participants/volunteers under 18. They should not request, or respond to, any personal information from a child/young person, other than that which might be appropriate as part of their professional role, such as safeguarding.

Staff and volunteers must not give their personal contact details, such as home/mobile phone number; home or personal email address or social networking details to participants/volunteers under 18.



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Concerns regarding staff, volunteers, visitors or contractors should be reported directly to either of the Designated Safeguarding Leads, Nathaly Stobbe or Claire Tucker, or to the Deputy Designated Safeguarding Lead, Fiona Letts. At least one of the DSLs will be on site at all times and all contact details are on the Safeguarding Board in the White House.

Horses for Good has its own dedicated mobile phone which can be accessed by the CEO and Operations Manager in order to run the organisation and to contact parents/carers. Under 18's will not be contacted directly and all communication will be made via parents/carers. The Horses for Good phone can be used to take photos/videos (where photo/video consent has already been given). Images will be sent to parents/carers of under 18s and the images will be deleted from the phone in line with GDPR and the Data Protection Act (2018).

Participants under 18 are permitted to bring their mobile phones to Horses for Good's premises as we understand that they may need to access their phones to contact their parents/carers. We request that mobile phones are stored in bags in the classroom area and that phone calls are made in this area (once the participant has informed us that they are going to the classroom area).

Volunteers who are aged under 18 (and over 14) may need to keep their phone with them on the premises in order to contact Nat or Claire in an emergency situation where they need an immediate response. This is permitted as the safety of our volunteers and horses is paramount. All volunteers are briefed on the appropriate use of mobile phones and are given a copy of this policy.

Horses for Good cannot take responsibility for mobile phones, smart watches, or any other items that are lost, stolen or for any damage that may occur while on the premises.

27th June 2024